



# National Information Assurance Partnership

## Common Criteria Evaluation and Validation Scheme

### CCEVS Policy Letter #4

8 September 2008

SUBJECT: Inactive Evaluations

PURPOSE: Provide CCEVS policy regarding inactive evaluations.

BACKGROUND: Our U.S. Government customers have an expectation that a product on the "in evaluation" list will successfully complete evaluation and become a Validated Product within a reasonable timeframe. Policy 18, Time Limits on CCEVS Evaluations, was instituted to reduce the length of evaluations but does not apply to evaluations started prior to 01 April 2008. The CCEVS recognizes that inactivity of CCEVS evaluations occurs due to a variety of circumstances but many evaluations are inactive for excessive amounts of time with no clear indication of working towards completion.

An evaluation is considered to be inactive if any of the following conditions exist:

- a. The CCTL notifies CCEVS of repeated unsuccessful attempts to contact the vendor to obtain evidence required to continue the evaluation
- b. Applicable evaluation activity milestones (Test VOR or Final VOR) are not scheduled within a reasonable timeframe

To ensure that CCEVS validation resources are being effectively utilized and to achieve our goal of providing government customers with Validated Products, the following policy has been created to allow the CCEVS the flexibility to wisely manage its resources and to ensure accurate reflection of a project status on the CCEVS website.

POLICY: Effective immediately, the CCEVS will follow the outlined process for closing evaluations that continue to remain inactive.

1. CCEVS will consult with the CCTL to confirm the inactive status of the evaluation.
2. CCEVS will formally notify the CCTL, Sponsor, and Validator in writing on the intent to terminate the inactive evaluation.
3. If no activity is reported within thirty days of receiving the CCEVS notification the evaluation project file will be closed, the product removed from the "In Evaluation" list on the CCEVS web site, and the assigned Validators and government evaluators (if assigned) will be released from the project.

4. CCEVS will formally notify the CCTL, Sponsor and Validator of the official closure date.

EFFECTIVE DATE: All evaluations are expected to comply with this policy immediately.

**Original Signed By**

AUDREY M. DALE  
Director

*Superseded - For reference only*